

**Jefferson County Health Department**

1948 Wiltshire Road, Suite 1  
Kearneysville, WV 25430  
Phone 304-728-8415  
Fax 304-728-3319

**Bake Sale Registration Form**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Event Dates/Location: \_\_\_\_\_

Please provide the name, address and phone number of the person that actually prepared the food and where the food was prepared, if different from the above name and address.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Food was prepared at: \_\_\_\_\_

Provide a list of the items you wish to sell at the event:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Remember that food sold at bake sales is limited to non-potentially hazardous food items. All food offered for sale must be pre-sliced to the individual proportions and wrapped. The slicing, wrapping or exposing food at the sale is not allowed. A sign must be posted at your booth that informs your costumers that the food was prepared in a private home that is not subject to regulation and inspection by the health department.